IA Canvas Integration:

Please make sure to complete the following action items:

✓ **Confirm Term Digital Course Material**

Please let us know as soon as possible if any of the information related to the title that is listed for the course is not correct to avoid technical setup issues. If everything looks correct, then you do not need to respond to this email.

✓ **Locate the Inclusive Access Link**

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We are manually adding the "UVA Bookstore Inclusive Access" tool to your Canvas site(s). If you do not see the link, you can add it by following these steps:

1. Go to your class Canvas site and select Settings.
2. Click on Navigation.
3. Find the link labelled "UVA Bookstore Inclusive Access" and drag it to the top group (pages that are visible to students).
4. Click "Save" at the very bottom of the page.
5. The link will now appear on the left hand side.

IMPORTANT! **Please do not remove the link**. It is used by students to either access their ebook, find information on accessing the material, or opt-out. Also, please let us know if you are using a combined Canvas site for multiple sections or a cross-listed class. This will ensure that we link the materials to the correct site.

After you click on the Inclusive Access link, don't be alarmed if you see "0 Materials" or "You currently have no materials associated with this course". This is normal for this time of year as we are still "prepping" the digital content on our end with VitalSource by adding the content and matching up LMS Canvas Course IDs. When the material is ready, the title will appear with a "Read Now" button as in the following image. If you don't see your title(s), please let us know.

As a reminder, VitalSource is our Inclusive Access platform provider. We use their e-reader for all of the ebooks that are accessed through the UVA Bookstore Inclusive Access link, and they also help us track any opt outs. For more information on Inclusive Access please visit our webpage:

https://www.uvabookstores.com/inclusive-access-professors Of course, let us know if you have any questions or need assistance.

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